TRANSLATE YOUR EVALUATION FINDINGS INTO ACTION BY CRAFTING RECOMMENDATIONS THAT REFLECT SOME OR ALL OF THE FOLLOWING CHARACTERISTICS:

- Specific
- Measureable
- Achievable
- Results-oriented
- Time-bound

Derived directly from evaluation findings
Directly linked to the evaluation purpose
Directly linked to the evaluation questions
Have been vetted by collaborators
Within scope of control of intended users

Are categorized meaningfully

By
- Priority
- Timing
- Evaluation question
- Program aspect
- User group
- Type of action required

Realistic
Unbiased
Fact-based

With acknowledgment to Lori Wingate, Michael Hendricks, and Meredith Papagiannis.